



Community Shred Event

Get rid of old tax and confidential files in a safe and secure manner.

Saturday, April 28

10:00 am - 12:00 noon

RAYAC - 901 Smile Way, York

HACC Gettysburg Campus - 731 Old Harrisburg Road, Gettysburg

DO

- Bring old tax records, confidential files or any personal information that you would like to be shredded for privacy reasons.
- You may bring papers in file folders.
- Papers/files may contain staples, rubber bands or paper clips.
- You may bring items in boxes. Boxes will be returned to you.
- Be prepared to wait. This is a drive-through event. There may be lines and we appreciate your patience. You will stay in your vehicle, in line until you are at the mobile shredding truck. There is no need to get out of your vehicle. Volunteers will take the items to be shredded from your vehicle.
- You are welcome to watch your items be shredded.

DON'T

- DO NOT bring items that can be recycled instead of shredded, i.e. magazines, catalogs, newspapers, promotional flyers, etc.
- DO NOT bring files with metal binding. Please remove the metal binding before you attend the shred event.
- DO NOT bring metal hanging files.
- DO NOT bring CDs, DVDs or plastic items.
- DO NOT drop off any boxes at the shredding sites. This is a drive-through event.

Donations will be accepted for the **RAYAC Foundation** to support housing-related charities in York & Adams Counties and the Robert Murphy Disaster Relief Fund.

Contact the REALTORS Association of York & Adams Counties at (717) 843-7891 if you have any questions about the Shred Event.