



901 SMILE WAY, YORK, PA 17404 • 717.843.7891 / FAX 717.854.0720 / WWW.RAYAC.COM

## **Candidate for Board of Director Application**

Name:
Office & branch:
Year joined RAYAC:
Pervious REALTOR association membership(s) if any:
Professional Designations Attained:
Primary Practice/Area of Expertise:
Please list RAYAC committees or task forces on which you have served:
Community, civic and business organizations to which you belong: (including leadership roles
Why do you want to serve on the RAYAC Board of Directors?
I have reviewed the by-laws qualifications listed on the reverse side of this form.
Signature Date

Section 3. Board of Directors. The governing body of the Association shall be a Board of Directors consisting of twelve (12) REALTOR® Members of the Association and the immediate past President of the Association whose term shall be one year. Directors shall be elected to serve for terms of three years, unless it is to fill a vacancy. The number of Directors elected each year shall be four (4). No more than 50 percent of the Directors can be from the same brokerage at the time of election. In the event that a Director is elected to serve as Vice President during the third year of their term, the size of the Board of Directors may increase in order for him/her to complete their term as President and serve as Immediate Past President. Likewise, if the Treasurer is elected for five (5) consecutive one year terms, the size of the Board of Directors shall increase.

## Section 4. Election of Officers and Directors.

- (a) The Leadership Development Committee shall select one candidate for each place to be filled on the Board of Directors. One of the candidates selected shall be from an office/branch located in Hanover or in Adams County; one shall be from an office/branch located in other areas of York County, excluding Hanover. The remaining two candidates shall be selected regardless of the location of their office/branch. The Committee should endeavor to assure that the Board of Directors represents not only geographical diversity but also reflects the various specialties within the association's REALTOR® membership. All nominees must have been a member in good standing of the association for a minimum of 3 consecutive years. Any member who served a full term on the Board of Directors shall not be eligible to serve on the Board of Directors until three years have lapsed from the expiration of their last term. It is also recommended, but not required, that all nominees be a member on at least one REALTOR® association committee or task force within the last five (5) previous years. The report of the Leadership Development Committee shall be provided to each Member eligible to vote at least sixty (60) days preceding the election. Additional candidates for director may be placed in nomination by petition signed by at least five (5)% of the REALTOR® Members eligible to vote. The petition shall be filed with the Executive Officer at least forty-five (45) days before the election. The Executive Officer shall send notice of such additional nominations to all REALTOR® Members eligible to vote before the election.
- (b) The Vice-President shall automatically assume the office of President the following year.
- (c) The Vice-President, Secretary and Treasurer shall be elected by the Board of Directors at their first meeting following the annual business meeting of the association.
- (d) The election of Directors shall take place at the Annual Meeting. Election shall be by ballot. Votes may be cast in person on the day of election, by mail received no later than the date and time set forth in the Notice of the Annual Meeting, delivered to the Association offices, or by electronic means. All ballots sent via mail or electronic means must be received by the Association office no later than the date and time set forth in the Notice of the Annual Meeting. Votes by proxy are not permitted. The ballot shall contain the names of all candidates who, pursuant to the provisions of this section, are eligible to receive votes. If the slate of candidates is unopposed, the Secretary can be directed to cast a unanimous ballot upon duly approved motion.

(e) The President, with the approval of the Board of Directors, shall appoint an Election Committee of three (3) REALTOR® Members to conduct the election. In case of a tie vote, the issue shall be determined by lot.

Section 2. Meetings of Directors. The Board of Directors shall designate a regular time and place of meetings. In the event of a special meeting of the Board of Directors, at least two (2) business days' notice shall be provided. Directors are permitted two (2) absences from regularly scheduled Directors meetings per calendar year. Absence by a Director from three (3) regularly scheduled Directors meetings per calendar year shall be conclusively construed as resignation from the Board of Directors.