



**REALTORS® ASSOCIATION OF YORK & ADAMS COUNTIES**

**Primary REALTOR® Membership Application**

I hereby apply for REALTOR® membership in the REALTORS® Association of York & Adams Counties. I am submitting an application fee of **\$250.00 and the Prorated Monthly dues**. The application fee and dues are non-refundable. The pro-rated monthly dues can be found on page three of the application. Two items are mandatory within 120 days of date application submission: attendance at “New Member Orientation” and completion of NAR Fair Haven Training. Non-attendance within the 120 days shall require a new application fee to be submitted. I agree to abide by the Code of Ethics of the NATIONAL ASSOCIATION OF REALTORS®, including the obligation to arbitrate any future disputes with another member in accordance with the Association’s arbitration procedures. I also agree to abide by the Constitution, Bylaws and Rules and Regulations of the REALTORS® Association of York & Adams Counties, as well as the state and national associations. I consent that the Association, through its Membership Committee or otherwise, may receive information and comment about me from any member or other person and I further agree that any information and comment furnished to the Association by any person shall be conclusively deemed to be privileged and not form the basis of any action by me for slander, libel, or defamation of character.

If a member should subsequently resign from membership in the Association with an ethics complaint or arbitration request pending, the Association’s Board of Directors may condition the right of the resigning member to reapply for membership in the Association upon the applicant’s verification that he/she will submit to the pending ethics or arbitration proceeding and will abide by the decision of the Hearing Panel; or if a member resigns without having complied with an award in arbitration, the Board of Directors may condition any reapplication of the former member upon his/her promise to pay the award, plus any costs that have previously been established as due and payable by the former member, provided that the award has not, in the meanwhile, been otherwise satisfied.

**NOTE:** *The duty to submit to an ethics complaint continues in effect even after membership lapses or is terminated. Any ensuing discipline will be held in abeyance until such time as the respondent rejoins an association of REALTORS® (see Code of Ethics and Arbitration Manual, Section 20(e)). The duty to submit to arbitration continues in effect even after membership lapses or is terminated, provided the dispute arose while the former member was a REALTOR®.*

**I hereby submit the following information for your consideration:** (Please Print)

**APPLICANT INFORMATION:**

Name as shown on license \_\_\_\_\_ Nickname (DBA) \_\_\_\_\_

License/Certification Number \_\_\_\_\_ Email \_\_\_\_\_

Home Address \_\_\_\_\_  
Street City State Zip

\_\_\_\_\_ Preferred Mailing Address: Home Office  
Township/Borough of Residence School District

Preferred Phone Number \_\_\_\_\_ Home Cell Can RAYAC contact you via text? Yes No

Birthdate (optional) \_\_\_\_\_ Sex (optional) Male Female Other

What is your primary field of business? Residential Sales Commercial Sales/Leasing Appraisal  
Property Management Other \_\_\_\_\_

Please list any languages you speak fluently other than English \_\_\_\_\_

Please provide a password you would like to use to access your online member account: \_\_\_\_\_

**COMPANY INFORMATION:**

Office Name \_\_\_\_\_ Office Phone Number \_\_\_\_\_

Office Address \_\_\_\_\_  
Street City State Zip

**PROFESSIONAL BACKGROUND INFORMATION:**

Do you acknowledge that your use of the REALTOR® trademark must comply with the National Association’s trademark rules?  
Yes No

Are you currently a member of any other Association of REALTORS®? Yes No

If yes, name of Association \_\_\_\_\_

Have you previously held membership in any other Association of REALTORS®? Yes No

If yes, name of Association \_\_\_\_\_

If you are now or have been a REALTOR® member before, please provide the information below.

NAR # (if known) \_\_\_\_\_ Last date of completion of NAR’s Code of Ethics training \_\_\_\_\_

Do you have any unsatisfied discipline pending for violation of the Code of Ethics? Yes No If yes, provide details:

Have you ever been convicted or are you currently subject to any unresolved charges of civil rights violations, violations of consumer protection laws, violations of real estate license laws, or other violations of law? Yes No If yes, provide details:

Have you been found in violation of state real estate licensing regulations, civil rights laws or other laws prohibiting unprofessional conduct rendered by the courts or other lawful authorities within the last three (3) years? Yes No If yes, provide details:

Within the last 10 years, have you been 1) convicted of a crime punishable by death or imprisonment in excess of one year or 2) been released from confinement imposed for that conviction? Yes No If yes, provide details:

Do you have any unpaid arbitration awards or unpaid financial obligations to another association of REALTORS® or an Association MLS? Yes No If yes, provide details:

I hereby certify that the foregoing information furnished by me is true and correct, and I agree that failure to provide complete and accurate information as requested, or any misstatement of fact, shall be grounds for revocation of my membership if granted. I further agree that, if accepted for membership in the Association, I shall pay the fees and dues as from time to time established. NOTE: Payments to the Association of REALTORS® are not deductible as charitable contributions. Such payments may, however, be deductible as an ordinary and necessary business expense. No refunds. By signing below, I consent that the REALTOR® Associations (local, state, national) and their subsidiaries, if any (e.g., MLS, Foundation) may contact me at the specified address, telephone numbers, fax numbers, email address or other means of communication available. This consent applies to changes in contact information that may be provided by me to the Association(s) in the future. This consent recognizes that certain state and federal laws may place limits on communications that I am waiving to receive all communications as part of my membership.

Submit application along with applicable payments to:

**REALTORS® Association of York & Adams Counties**  
**901 Smile Way, York, PA 17404**

Dated: \_\_\_\_\_ Signature: \_\_\_\_\_

Dated: \_\_\_\_\_ Signature: \_\_\_\_\_  
Designator REALTOR® (Broker) Signature

**RAYAC New Member Orientation Schedule for 2026**

\*After submitting the application Primary RAYAC members need to attend new member orientation within 120 days. The 2026 schedule is listed below. All classes are held from 8:30 AM-3:30 PM at the RAYAC office. Attendance for secondary RAYAC members is optional.

**Please select which New Member Orientation Class you will be attending.**

*It must be within 120 Days of Joining*

\_\_\_\_\_ Thursday, March 19<sup>th</sup>

\_\_\_\_\_ Wednesday, May 20<sup>th</sup>

\_\_\_\_\_ Wednesday, July 15<sup>th</sup>

\_\_\_\_\_ Thursday, September 17<sup>th</sup>

\_\_\_\_\_ Wednesday, November 11<sup>th</sup>

\_\_\_\_\_ I confirm I understand that all new members must take online Fairhaven Training within 120 days of joining.

<b>2026 Dues Schedule</b>												
<i>(An application fee of \$250 must be paid along with REALTOR® membership dues, at the time of application)</i>												
<b>PRIMARY RAYAC REALTOR® MEMBERSHIP PRORATED DUES 2026 SCHEDULE</b>												
	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov*	Dec*
Application Fee	\$ 250.00	\$ 250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00
Local RAYAC Membership Dues	\$ 275.00	\$ 252.08	\$229.16	\$206.24	\$183.32	\$160.40	\$137.48	\$114.56	\$ 91.64	\$ 68.72	\$ 45.80	\$ 22.88
Pennsylvania Association of REALTOR (PAR) Membership Dues & App Fee	\$ 323.00	\$ 306.50	\$290.00	\$273.50	\$257.00	\$240.50	\$224.00	\$207.50	\$191.00	\$174.50	\$158.00	\$141.50
National Association of REALTOR Membership (NAR) Dues	\$ 156.00	\$ 143.00	\$130.00	\$117.00	\$104.00	\$ 91.00	\$ 78.00	\$ 65.00	\$ 52.00	\$ 39.00	\$ 26.00	\$ 13.00
NAR Consumer Advertising Campaign	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00
*Optional Lockbox Access	\$ 79.50	\$ 66.25	\$ 53.00	\$ 39.75	\$ 26.50	\$ 13.25	\$159.00	\$145.75	\$132.50	\$119.25	\$106.00	\$ 92.75
<b>Total Dues with Lockbox Access</b>	<b>\$1,128.50</b>	<b>\$1,062.83</b>	<b>\$997.16</b>	<b>\$931.49</b>	<b>\$865.82</b>	<b>\$800.15</b>	<b>\$893.48</b>	<b>\$827.81</b>	<b>\$762.14</b>	<b>\$696.47</b>	<b>\$630.80</b>	<b>\$565.13</b>
<b>REALTOR Membership is annually January 1, 2026-December 31, 2026. Lockbox access runs annually July 1, 2026 through June 30, 2027</b>												
<i>*Members joining in November and December 2026 in addition to the prorated fees listed, will also be required to pay the entire 2027 REALTOR Membership Dues.</i>												

## Sentrilock Lockbox Access Key Lease Authorization Form

Sentrilock lockbox access is optional and an additional fee for \$150 plus tax annually and prorated based upon the time you join the association.

\_\_\_\_\_ **I opt out of receiving lockbox access.**

\_\_\_\_\_ **I opt into receiving lockbox access. (Must complete remainder of form)**

1. **KEY TRAINING.** As a new keyholder with the association, I agree to review the Lockbox training video within 5 business days of receiving Lockbox Access. I agree to abide by all Lockbox Rules and Regulations governing the use of key cards, lockbox access and one-day codes. \_\_\_\_\_

Initials

2. **PAYMENT.** Payment for service and key (if applicable) are due with this application. These payments are non-refundable.

3. **NO LOAN OF SENTRIKEY APP LOGIN CREDENTIALS.** Holder shall not under any circumstances loan their login credentials to any person. Violators (both borrower and lender) are subject to a fine as stipulated in the most current version of the Lockbox Rules & Regulations. \_\_\_\_\_

Initials

4. **MISUSE OF SENTRIKEY APP.** Holder acknowledges that if they show any property by means of the SENTRIKEY App without first receiving permission of the listing office or permission from the seller if MLS showing instructions so provide, holder is in violation of the Lockbox Rules & Regulations and is subject to sanctions. \_\_\_\_\_

Initials

5. **INDEMNIFICATION.** Holder covenants and agrees to indemnify and hold RAYAC harmless from any and all liability obligations, or demands against RAYAC including, but not limited to, any and all liability, including attorneys' fees, incurred by RAYAC as a result of damage or injury to premises or persons or loss of property from the premises arising out of the entry by holder or any other person into any premises by use of the key.

6. **DR RESPONSIBILITY.** Designated REALTOR® shall notify RAYAC should the licensee/employee terminate his/her relationship for whatever reason. Designated REALTOR® agrees that he/she is jointly and severally liable with holder for all duties, responsibilities, and undertakings of holder under this Agreement. Keyholder acknowledges Designated REALTOR® is aware of their responsibilities. \_\_\_\_\_

Initials

By my signature below, I hereby acknowledge and understand that I must abide by the lockbox rules and regulations of the REALTORS® Association of York & Adams Counties.

\_\_\_\_\_  
**Key holder's Signature**

\_\_\_\_\_  
**Date**